

EDUCATION DIRECTORATE  
Government of West Bengal  
Bikash Bhavan, Salt Lake City, Kolkata 700091

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*From* Director of Public Instruction  
Govt of West Bengal

*To* All Principal/Vice-Principal/TIC of Govt. aided Colleges

In view of pay fixation in revised pay scale as per GO Nos 1306 Edn(U) dt 30/12/2019, 28 Edn(CS) dt 09/01/2020, 120 Edn(U) dt 03/02/2020 & 174 Edn(U) dt 14/02/2020, you are requested to inform your concerned DDPI/JDPI via email your **HRMS ID**. It is for generation of Head of Office Code (HOO Code) of your institute under HRMS. Please send it immediately (within 2 days) to expedite the process of incorporation of pay fixation in revised scale in HRMS.

*TR Ghata 22/04/2020*  
for Director of Public Instruction  
Govt of West Bengal