



UGC-Human Resource Development Centre (HRDC)

(Formerly UGC-Academic Staff College)

University of Calcutta

92, Acharya Prafulla Chandra Road, Kolkata-700 009

Phone & FAX: 033-23519754, (P) 2350 8386 Extn. 291; Email: directorcuhrdc@gmail.com



NOTICE

With reference to UGC notification [vide http://www.ugc.ac.in/pdfnews/0858061_allotment-of-cources.pdf] UGC-Human Resource Development Centre (HRDC), University of Calcutta invites application(s) from the eligible college and university teachers for the following academic programmes/ courses. Application Form should be downloaded from our university website, <http://www.caluniv.ac.in/UGC-HRDC/courses.html>. Application must be duly recommended and forwarded by the appropriate authority (Principal/ TIC/ OIC for a college, and Registrar for a university on verification of the record by the concerned IQAC). Incomplete form(s) will be summarily rejected. Each '**Selected Participant**', to be informed well in advance through e-mail recorded in the application form, will have to pay a non-refundable fee of Rs. 1000/- (Rupees one thousand) only through a Demand Draft (DD) drawn in favour of '**University of Calcutta - A/C Academic Staff College**', payable in Kolkata*. We regret to accept registration fee by any mode other than DD, for the present.

Participation in the programmes/ courses will be governed by extant UGC guidelines.

April 20, 2017

S/d (Prof. L. N. Satpati)
Hony. Director, UGC-HRDC,
University of Calcutta

Proposed Academic Programmes for the FY: 2017-2018

A. Orientation Programmes (OP)

Eligibility	O. P. No.	Periods	Date of submission of the application form	
			Opening	Closing
Newly recruited college/ university teachers, preferably holding substantive post enjoying UGC pay scale, of all disciplines	118	July 10- August 05, 2017	May 02, 2017	June 06, 2017
	119	July 17- August 12, 2017		
	120	December 11, 2017 – January 08, 2018	October 09, 2017	November 10, 2017
	121	December 18, 2017 – January 16, 2018		

B. Specific Refresher Course (SRC)

SRC	Eligible Discipline(s)	Dates/ Periods	Date of submission of the application form	
			Opening	Closing
Sociology	Sociology and relevant branches of Behavioral Sciences	December 26, 2017- January 16, 2018	October 30, 2017	November 24, 2017
Biotechnology	All branches of Bio-Sciences and Agricultural Sciences	November 06- 26, 2017	August 16, 2017	September 25, 2017
Bengali	Bengali Language and Literature	November 07- 27, 2017	August 16, 2017	September 25, 2017

C. Interdisciplinary Refresher Course (IDC)

IDC	Eligible Disciplines	Dates/ Periods	Date of submission of the application form	
			Opening	Closing
Research Methodology	All disciplines of Arts, Humanities and Social Sciences	December 27, 2017 – January 17, 2018	October 30, 2017	November 24, 2017
Women's Studies	All disciplines. Preference will be given to candidates having interest in Women's Studies.	January 29 –February 19, 2018	December 01, 2017	December 29, 2017
Legal Studies	Law, Political Science and allied disciplines	February 02 -23, 2018	December 12, 2017	January 10, 2018

D. Special Programmes Equivalent to Refresher Course (ERC): Additional Courses

(ERC)	Eligible Disciplines	Dates/ Periods	Date of submission of the application form	
			Opening	Closing
Winter School	Physics and relevant subjects of Engineering	January 29, 2017 – February 19, 2018	November 01, 2017	December 01, 2017
Teacher Education	All disciplines, however preference will be given to Teacher Educators of B Ed/ M Ed courses	February 06 -27, 2018	November 27, 2017	December 26, 2017

E. Short Term Programme (STP)

STC (1-7 days)	Eligible Disciplines	Dates/ Periods	Date of submission of the application form	
			Opening	Closing
Research methodology	All disciplines of Pure Science and Engineering	November 10-16, 2017	August 16, 2017	September 15, 2017
Gender Sensitization	All disciplines	January 11-17, 2018	November 01, 2017	December 01, 2017
Workshop for M. Phil/ Ph. D. scholars on Information Technology (IT)	Full time M. Phil/ Ph. D. Research Scholars of Arts, Humanities and Social Sciences	March 12-14, 2018	January 01, 2018	February 02, 2018
Workshop for Academic Administrators	IQAC Directors/ Coordinators of Universities and Colleges, and Heads of Higher Education Institutions	February 16-17, 2018	December 01, 2017	December 29, 2017
Principals' Workshop	Principals and TICs/ OICs	March 16, 2018	February 01, 2018	February 21, 2018

Note: The above schedule is tentative and may be changed with prior notice. SRC, IDC, ERC and STP are offered to the eligible faculty members of higher education institutions in India, unless otherwise specifically stated herein before.

* Registration fee is waived for the participants of: (1) Workshop for M. Phil/ Ph. D. scholars on Information Technology (IT); and (2) Principals' Workshop. Separate forms will be available in our official website for these two programmes.



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE(HRDC)

UNIVERSITY OF CALCUTTA

92, A. P. C. Road, Kolkata-700 009

Phone and Fax: 033- 2351-9754; E-mail: directorcuhrdc@gmail.com

Website: http://www.caluniv.ac.in/ASC



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APPLICATION FORM

For Special Summer/ Winter School / O. P. No: -----/R.C. in----- /STC in-----

Duration: ----- to ----- Subject/Discipline of appointment: -----

1. Full name of the applicant (block letters):

2. Address for communication (block letters):
with phone/mobile no. & e-mail

3. Date of birth (DD/MM/YYYY):

4. Category: General/SC/ST/OBC

5. Male/ Female/ Others:

6. Religion:

7. Name and address of the college/
university/ institution with ph. no:

8. Type of the college/university: Govt./Govt. Sponsored/Autonomous/Private (Please ✓)

9. Designation & date of joining to the current position (DD/MM/YYYY):
(Substantive/ Temporary/Part time/ Contractual, specify)

10. Promotion due on (DD/MM/YYYY) as Asst. Prof. II/ III/ Assoc. Prof./ Prof.:

11. Date of award of Ph. D./ M. Phil. degree (if applicable):

12. Details of OP/RC attended before:

13. Whether accommodation is required: Yes/No.

Declaration: I hereby declare that the information given above are true to the best of my knowledge and that I shall abide by the rules and regulations of the UGC-Human Resource Development Centre, University of Calcutta.

Date:

Place:

Signature of the Applicant

RECOMMENDATION OF THE FORWARDING AUTHORITY

I recommend Dr./Mr./Mrs.:-----for participation in O.P. No: ----
SRC/IDC/ Winter School/ STC in-----duration: ----- to ----- He/ She
will be released from the College/Institution/University for the duration of the above course*. Information furnished by the
candidate are verified with official records.

Signature of Coordinator/Director, IQAC with date and official seal

Signature of the Principal/Teacher-In-Charge/
Registrar/Head of the Institution (with official seal)

*Note: The dates may be deferred under unavoidable circumstance.