

Government of West Bengal
Department of Higher Education
University Branch
Bikash Bhavan, Salt Lake, Kolkata-91

No. 166-Secy-HED/2013

Dated, Kolkata, the 9th July, 2013.

From : Smt. Madhumita Ray, IAS
Additional Secretary to the
Government of West Bengal.

To : 1. The Director. Of Public Instruction,
Govt. of West Bengal,
Bikash Bhavan, Salt Lake,
Kolkata – 700 091

2. The Director of Technical Education,
Govt. of West Bengal,
Bikash Bhavan, Salt Lake,
Kolkata – 700 091.

Sir,

I am enclosing copy of Memo No. 1766(3)-SEC/1M-19/2013 dated 03.07.2013 issued by the Secretary, West Bengal State Election Commission.

You are requested to do the following immediately:-

- 1) Issue instructions to all colleges within your jurisdiction to spare the services of teaching and non-teaching employees who will be required by the District Magistrate and District Panchayat Election Officer for necessary duties during the Panchayat General Election, 2013.
- 2) Issue instructions to all colleges to spare their premises as requested by Returning Officer for the purpose of Panchayat General Election, 2013 and other allied matter on the dates mentioned in the memo.

Thanking you.

Enclo : As state.

Yours faithfully,
Sd./- Madhumita Ray
Additional Secretary

No. 166 /1(2) - Secy-HED/2013

Dated, Kolkata, the 9th July, 2013

Copy forwarded for information and taking necessary action to :-

1. The Secretary, West Bengal State Election Commission, 18, Sarojini Naidu Sarabu(Rawdib Street) Kolkata – 700 017;
2. P.S. to MIC, Higher Education Department, Bikash Bhavan, Salt Lake, Kol. – 91.

Sd./- Madhumita Ray
Additional Secretary