

Government of West Bengal  
Office of the Director of Public Instruction  
Education Directorate  
Bikash Bhavan, Salt Lake, Kolkata 700091

No – ED – 976 /2013

OFFICE MEMO

Date – 03.10.2013

From : The Director of Public Instruction & Ex-Officio Secretary,  
Government of West Bengal

To : All Principal/Officer-in-charge /Teacher-in-charge /Administrator /President of GB  
of Govt. /Govt-aided (erstwhile sponsored ) Colleges of the State

In connection with the Govt orders ED-919/2013 and ED-920/2013 dated 24/09/2013 in context to the Ministry of Human Resource Development (MHRD) payment of Arrear of the Central Share, the following documents are to be submitted to this Office at the time of receiving the Memo(s) relating to the said arrear.

1. The certificate from the Principal/Officer-in-charge /Teacher-in-charge /Administrator of the College mentioning the uploading Reference No of DCF-II (in relation to All India Survey on Higher Education (AISHE) for the years 2011-2012 & 2012-2013) as required by same MHRD Ministry;
2. Hard copy of the arrear claim for all teachers/librarians/Physical Instructors (as mentioned in the above mentioned orders) including retired/expired;
3. The true copy of the previous disbursement certificates in relation of the above arrear ;

All College authorities are requested to comply with the above, failing which, the Memo(s) of the above mentioned arrear will not be issued to the concerned College authority. Non-compliance in the part of the College Authority shall be viewed adversely and render them liable for holding up the non-compliance of utilisation of arrear payment from the State Government to the MHRD, Govt. of India.

( Dr D R Mandal)  
Director of Public Instruction  
& Ex-Officio Secretary, Govt. of West Bengal

No – ED – 976 /1(5) /2013

Date – 03.10.2013

*Copy for necessary information and strict action ....*

1. Addl DPI(Admn), Education Directorate, Bikash Bhavan, Salt Lake, Kolkata 700091
2. Jt. DPI/Dy DPI(PPS/NGC/TRG), Education Directorate, Bikash Bhavan, Salt Lake, Kolkata 700091
3. HA(Apptt/Accounts/PPS/CS/TRG), Section, Education Directorate, Bikash Bhavan, Salt Lake, Kolkata 700091
4. PA to the Secretary, Higher Education, Govt. Of West Bengal, Salt Lake, Kolkata 700091
5. Guard File.

Sd/T K Ghara  
*for Director of Public Instruction*  
*West Bengal*